HKV-RFPD Board Minutes
Location: HKV Station 1 – 38101 Kings Valley Hwy 223 –

Date/Time	December 13, 2023 Location Fire Station
Chair	Ted Baker Minutes taken by Shelley Olson
Present	**Board Staff:** Ted Baker, Evelyn Hukari, John Madsen, Shelley Olson **Staff:** Adam Ryan Absent:

Item	Who	Discussion
Chair Welcome	Ted Baker	Call to Order at 7:00pm
Agenda	Ted Baker	Agenda approval Motion to approve Shelley; Second by John MPU
Secretary Report	Shelley Olson	Approval of Minutes Motion to approve by John; Second by Evelyn MPU

Treasurer Report	John	Abbreviated treasurer report. Everything is fine according to Jackie, the bookkeeper. November report attached

Chief/EMT Report	Adam	Mark attended case review in Philomath 2 separate calls for MVA on Maxfield Creek Rd at same location due to icy conditions

Old Business	All	None

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New Business	All	Vote to approve John Madsen as Treasurer
		Motion to approve Ted; second Evelyn MPU
		Vote to approve purchase, from Jackie, of on-line Quickbooks through 2024
		Motion to approve Shelley; second Evelyn MPU
		Discussed separate email addresses for officers and general emails
		Ted to ask if Jackie is available to attend future board meeting to discuss treasurer responsibilities
Closing	All	Meeting adjourned by Ted at 8:15 pm
		Next meeting date: December 18, 2023 to approve December minutes

Actions:
   ● Continue to recruit for someone to fill out the remainder of Jay's position
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